



## Police Detective/Sr Police Detective

**Department:** Police

**EEO Code:** 24

**Class Code:** 2124

**FLSA:** N

**Effective:** 01/03/1992

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### **GENERAL STATEMENT OF DUTIES:**

Under general supervision; performs work of considerable difficulty in conducting investigations to prevent crimes and solve criminal cases; and performs other work as required.

### **SPECIFIC STATEMENT OF DUTIES:**

(illustrative only):

Conducts investigations of a variety of criminal offenses including crimes against property, persons, vice and narcotics; investigates known or suspected criminals or facts of particular cases to detect planned criminal activity or clues; interviews and interrogates victims, witnesses, suspects, and others with potential information; analyzes leads; locates new evidence and reviews evidence already collected; sets up surveillance; may operate as undercover agent; obtains information and assistance from other jurisdictions; submits reports containing charges, available facts, and evidence to magistrate to authorize search warrant or wire tap; arrests offenders and completes booking process; makes follow-up investigations; prepares for and testifies in court; performs specialized duties in processing the scenes of crime for evidence; examines and evaluates the crime scene; collects evidence, preserving and photographing as appropriate; documents locations and condition of the scene; takes fingerprints, identifies evidence, examines and matches samples, and makes cast impressions; attends in-service and specialized training classes; attends periodic briefing sessions; maintains activity and case records and reports; and performs other work as required.

### **REQUIRED SKILLS, KNOWLEDGE AND ABILITIES:**

Good knowledge of modern methods and practices of criminal investigation; good knowledge of interviewing techniques; good knowledge of criminal law as it relates to the apprehension, arrest, prosecution, and admissibility of evidence; good knowledge of controlling laws and ordinances and of departmental rules and regulations.

Considerable skill in participating in varied investigative activities; considerable skill in obtaining information through interrogation and observation and in developing and maintaining sound investigative evidence; considerable skill in acting quickly and calmly in emergency situations and in establishing and maintaining effective working relationships with other employees, other police enforcement and resource agencies, and the general public. Ability to pursue violators on foot; ability to climb stairs and ladders; ability to utilize defensive tactics.

### **MINIMUM EDUCATION AND EXPERIENCE:**

Completion of high school and one college or technical level course in investigative methods and techniques and one year experience in police work; or an equivalent combination of training and experience.

### **ADDITIONAL REQUIREMENTS:**

<p>This class specification is not intended to describe and does not necessarily list the essential job functions for a given position in a classification.</p>
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